

03/24/2020

## **Covid-19 Update**

The outbreak of COVID-19 continues to evolve in Vermont and across the country. Vermont gage continues to monitor updates from the Vermont Department of Health and the CDC to provide the highest level of safety to our employees, families, customers, and visitors.

Due to the growing pandemic of the novel corona virus Covid-19 and the increasing risk of potential infections in our community, Vermont Gage has made the decision to reduce our work force by roughly 50% until <u>April 6th</u>. If the concern and risk continue to increase we will make the decision to maintain the reduced workforce operation for a longer period of time if necessary.

During this reduced operation we have committed to keeping Customer Service, Manufacturing, and Shipping personnel on staff so that we can communicate operational status and fulfill critical orders for our customers.

With the reduced staff we do expect delays in fulfilling orders and we appreciate your patience as we and the country work through the challenge of dealing with the Covid-19 outbreak. We will ensure that we continue to provide updates to all our customers in a timely manner.

Sincerely,

Monica Greene President & CEO